Executive Committee Agenda

March 26, 2019

1422 Houser St., Muscatine, IA

### 11:00 a.m. – 12:00p.m.

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| **Committee Members:** | Andrew Fangman, Chair |
|  | Pr. Aleese Baldwin, Vice Chair |
|  | Brad Spratt, Treasurer |
|  | Jody Riibe, Secretary |
| **Staff:** | Whitney Howell, Director |

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| Call meeting to order/introductions |  |
| 1. Review of meeting agenda | **Action Item** |
| 1. Review of February 19, 2019 meeting minutes | **Action Item** |
| 1. Financials – Current Claims - Expenditure Reports & Bank Statement | **Discussion and Action Item** |
| 1. RFP Timeline   **Tuesday, April 9, 2018 at 4:30pm** – Digital applications due to ECIMC email.  **Friday, April 12, 2019, noon** – Original signed copy and three additional copies due to ECIMC office  **Tuesday, May 21, 2019** – Board meeting to determine application funding.  **Friday, May 24, 2019** – Notice of intent to fund, electronically delivered to all applicants.  **Friday, June 28, 2019** – Contracts emailed to programs. | **Action Item** |
| 1. Draft Budget Numbers for FY2020 | **Informational Item** |
| 1. Approve contract for new director | **Discussion and Action Item** |
| 1. Advocacy Group | **Informational Item** |
| 1. Order for Choke Tube Testers | **Action Item** |
| 1. Open Forum - Community members and board members are welcome to speak to topics not on the agenda. The committee cannot take action on topics brought up during this time. | **Informational Item** |
| 1. Next Scheduled Meeting –**April 16, 2019**, 11:00 am at 1422 Houser St., Muscatine, IA | **Informational Item** |
| 1. Adjournment | **Action Item** |