Executive Committee Agenda

March 26, 2019

1422 Houser St., Muscatine, IA

### 11:00 a.m. – 12:00p.m.

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| **Committee Members:**  | Andrew Fangman, Chair |
|  | Pr. Aleese Baldwin, Vice Chair  |
|  | Brad Spratt, Treasurer |
|  | Jody Riibe, Secretary  |
| **Staff:**  | Whitney Howell, Director |

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| Call meeting to order/introductions |  |
| 1. Review of meeting agenda
 | **Action Item** |
| 1. Review of February 19, 2019 meeting minutes
 | **Action Item** |
| 1. Financials – Current Claims - Expenditure Reports & Bank Statement
 | **Discussion and Action Item** |
| 1. RFP Timeline

**Tuesday, April 9, 2018 at 4:30pm** – Digital applications due to ECIMC email.**Friday, April 12, 2019, noon** – Original signed copy and three additional copies due to ECIMC office**Tuesday, May 21, 2019** – Board meeting to determine application funding.**Friday, May 24, 2019** – Notice of intent to fund, electronically delivered to all applicants.**Friday, June 28, 2019** – Contracts emailed to programs. | **Action Item** |
| 1. Draft Budget Numbers for FY2020
 | **Informational Item** |
| 1. Approve contract for new director
 | **Discussion and Action Item** |
| 1. Advocacy Group
 | **Informational Item** |
| 1. Order for Choke Tube Testers
 | **Action Item** |
| 1. Open Forum - Community members and board members are welcome to speak to topics not on the agenda. The committee cannot take action on topics brought up during this time.
 | **Informational Item** |
| 1. Next Scheduled Meeting –**April 16, 2019**, 11:00 am at 1422 Houser St., Muscatine, IA
 | **Informational Item** |
| 1. Adjournment
 | **Action Item** |